



INVESTORS HERITAGE™  
Your Future. Our Life's Work.

## HERITAGE BUILDER PACKAGES

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This “package” is a .pdf portfolio. Each form is not necessary for all applications. Choose and open the forms needed for your client’s situation.

To open any form:

- Right click on the form and choose “open file” or
- Click “open document” in top right corner.

## SUBMITTING APPLICATIONS IN GOOD ORDER

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Submitting applications in good order is a win-win:  
Your client’s contract issued quickly. Your commission paid quickly.

### The following forms are required for all applications:

- Application - state appropriate application version.
- Annuity Suitability Questionnaire.
- Certification of Disclosure Signature page. *Disclosure to be left with client.*
- Disclosure - Understanding Your SPDA
- W-9

### Additional forms if appropriate to the application:

- Replacement *(state specific)*
- Replacement Comparison *(state specific)*
- 1035 Exchange/Transfer/Rollover
- IRA Indirect Rollover Certification *(required if IRA Indirect Rollover)*
- Payment Authorization form
- Non-Resident *(non-resident sales not allowed to residents of MA, MN, NY, UT.)*
- Trust Certification
- Additional Beneficiary *(If more than 4 beneficiaries. FL has state specific form.)*

### To be left with client:

- Notice of Information Practices

### Agent Discovery Forms must be submitted to home office for all applications over \$1M:

- Annuity Fact Finder
- Life Fact Finder
- Mutual Funds Fact Finder
- Financial Data

A current list of approved forms is available on the Investors Heritage Agent Portal.  
[www.investorsheritage.com](http://www.investorsheritage.com)